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TERMS OF REFERENCE FOR THE IPC INDOOR SKYDIVING WORKING GROUP

1. PRINCIPLES

1.1 ESTABLISHMENT

These Terms of Reference are authorised by the Internal Regulations of the IPC, which are in turn authorised by the Statutes of FAI (the body of fundamental laws and principles which prescribe the nature, objectives, functions and limits of FAI).

2. RESPONSIBILITY

The IPC Indoor Skydiving Working Group is a temporary Working Group established by the IPC. It reports directly to the Bureau and Plenary Meeting of the IPC and is responsible only to the Plenary Meeting.

3. MANDATE

The scope of the work of the IPC Indoor Skydiving Working Group shall be in accordance with the Internal Regulations of the IPC, these Terms of Reference and instructions by a Plenary Meeting.


4. OBJECTIVES

The objectives of the Indoor Skydiving Working Group are:

- To provide a forum for the exchange of information and discussion as to the desired aims and objectives of Indoor Skydiving;

and at the 2013 Plenary,

- To advise the IPC on whether the concept of Indoor Skydiving can be integrated into the IPC/FAI and where it should be best placed;
- To advise the IPC on ways and means to develop international sport parachuting competitions through the use of Indoor Skydiving;

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5. ORGANISATION

5.1 COMPOSITION

5.1.1 Members

The composition of the IPC Indoor Skydiving Working Group will be in accordance with section 7 of the Internal regulations.

5.1.2 Chair

The Working Group Chair is appointed annually in accordance with subsection 7.3 of the Internal Regulations.

The Chair may call on outside specialists to give advice to the Working Group. The Chair may also allocate specific tasks to groups and/or individuals on a project basis.

5.1.3 Secretary

The Working Group may appoint a Secretary should it so desire.

6. MEETINGS

The IPC Indoor Skydiving Working Group will hold meetings as necessary, but is required to meet at least twice immediately prior to the Plenary Meeting. The first meeting will be an Open Meeting and the second meeting will be a Closed Meeting. Any work or communication needed during the intervening year will be handled by letter, fax or by electronic means.

7. REPORTS

Each year, the Chair of the Indoor Skydiving Working Group shall present to the Plenary Meeting a written Annual Report giving details of the Working Group's work during the previous year. The report must contain all proposals and recommendations requiring a Plenary Meeting decision. The report must be submitted to the IPC Secretary in accordance with paragraph 3.7.1 (i.e. no later than 75 days before the date of the meeting) so that it can be distributed with the Agenda and Notice of Meeting, that is sent out 45 days before the upcoming Plenary Meeting